Facilities for hire

Welcome to Trinity Academy’s state-of-the-art spaces available for hire

Trinity Academy Halifax
Shay Lane
Holmfield
HX2 9TZ
sportsfacilities@trinityacademyhalifax.org
Welcome

Trinity Academy Halifax is an academy school based in north Halifax, a short distance from Halifax town centre.

Our state-of-the-art facilities were purpose built to serve the local community, and are helping to transform the education that young people in the local area receive. Our vision is to inspire each and every student to achieve their potential through high-quality teaching provided within an environment led by our Christian values.

The facilities in our building are supporting our young people to achieve their ambitions. As part of our commitment to supporting the local community a number of our facilities are available to hire at very competitive rates.

This information booklet provides details of the options available, their costs, and what our spaces are suited to.

This pack contains:
• Details of the spaces available for hire
• Information about the costs of hire
• Details of the times our facilities are available to the public for hire
• A sample copy of our Terms and Conditions of hire.

Viewings of all our facilities for hire are available upon request (subject to the demands of the academy day and student use). Please feel free to email sportsfacilities@trinityacademyhalifax.org should you wish to make an appointment.

Are you interested in hiring a space that is not detailed in this pack?

This information pack details the spaces that we have available for regular hire.

However, we may be able to consider requests for facilities such as our such as our computer rooms and other open spaces.

Please email sportsfacilities@trinityacademyhalifax.org with details of your request.
Sacred Space/ Lecture Theatre

Our stunning Sacred Space runs through the heart of the building in reflection of how the academy’s Christian ethos is central to everything that the academy does. This beautiful space has a stunning glass roofed feature, allowing natural daylight in. Low level, comfortable seating is available for those looking for a relaxed feel.

The Sacred Space itself is suitable for small groups of between 15 - 20. However, our Lecture Theatre can be opened up as part of this space, making this area a great option for talks and presentations.

The Lecture Theatre can seat up to 90 and is equipped with AV. A cookery hob and gas taps are also installed, making it a great option for practical demonstrations and other presentations.

Main Hall

The academy’s Main Hall feature moveable bleacher seating with an option to have extra benches for additional seating placed at the front. This space has fully installed lighting and sound, and a specialist AV service may be available upon request.

The costs of our Main Hall is from £80 per hour, if technicians are required for the AV system then this may incur an additional fee.
Sports Hall
Our fantastic Sports Hall features a wooden sprung floor and at over 596m², is suited to a vast range of sports. Built to Olympic standards, cricket, football, badminton, netball and basketball teams may wish to consider this facility.

The Sports Hall is located directly across from our changing facilities and features an entrance by the dedicated car parking area, making it ideal for those looking to host matches and other events. Special rates are also available for full day hire at the weekend, please see the pricing table for further information.

Dance Studio
Our purpose built Dance Studio is perfect for dance sessions and classes and features mirrored walls for practice.

This area is fully air conditioned and has power points so that you can easily play your choice of music.

At 141 m² this space can comfortably hold up to 30 for a dance class, making it an ideal option for those looking to lease a facility.

Interested in hiring our facilities? These are available most evenings and weekends, please see the table at the back of this booklet for details of the times available.
Gym
In addition to our large Sports Hall, the academy also has a dedicated Gym. At 180 m², this space can accommodate around 40 people (depending upon the activity).

This is a large space that is well-suited to activities such as zumba, martial arts, aerobics, yoga and trampolining.

This area is also available for hire during the weekend, please see the back of this booklet for further information.

Artificial Grass Pitch (AGP)...
We also have an artificial grass pitch (AGP) and three lane external cricket nets available for hire.

The AGP is suited for both football and hockey, and pricing is dependent upon the size of the pitch you wish to hire (details are the back of this brochure.)

Interested parties are very welcome to submit expressions of interest for the hire of these facilities, simply email sportsfacilities@trinityacademyhalifax.org with details about the times and days of your potential booking. Please also contact this address should you wish to view the facilities on offer.

Our artificial grass pitch means that you can enjoy your games regardless of the weather!
Prices and availability

The tables below show the costs associated with hire of our facilities, and the times that they are generally available.

Please note that these prices are designed to give you an idea of costs, and discounts and special offers may be available for block bookings or multiple use of facilities.

If you have a requirement that is not advertised in this document, or wish to discuss a package of facilities, please do contact us to discuss this.

Price list

<table>
<thead>
<tr>
<th>Facility</th>
<th>Unit</th>
<th>Charge</th>
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</thead>
<tbody>
<tr>
<td>Main Sports Hall</td>
<td>Per hour</td>
<td>£42.50</td>
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<tr>
<td>Main Sports Hall (weekend)</td>
<td>Per day (9am until 6pm)</td>
<td>£250</td>
</tr>
<tr>
<td>Gym (weekend option 9-6pm £200)</td>
<td>Per hour</td>
<td>£32.50</td>
</tr>
<tr>
<td>Dance Studio (weekend option 9-6pm £200)</td>
<td>Per hour</td>
<td>£32.50</td>
</tr>
<tr>
<td>Sacred Space</td>
<td>Per hour</td>
<td>£30</td>
</tr>
<tr>
<td>Artificial grass pitch (one third)</td>
<td>Per hour</td>
<td>£32.50</td>
</tr>
<tr>
<td>AGP (two thirds)</td>
<td>Per hour</td>
<td>£65</td>
</tr>
<tr>
<td>AGP (full)</td>
<td>Per hour</td>
<td>£85</td>
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<tr>
<td>External cricket nets (three lanes)</td>
<td>Per hour</td>
<td>£30</td>
</tr>
<tr>
<td>Lecture Theatre</td>
<td>Per hour</td>
<td>£50</td>
</tr>
<tr>
<td>Main Hall</td>
<td>Per hour</td>
<td>£80</td>
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Opening times

<table>
<thead>
<tr>
<th>Artificial grass pitch/ cricket nets</th>
<th>Opening times</th>
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<tbody>
<tr>
<td>Monday to Friday</td>
<td>5pm until 9pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>9am until 6pm</td>
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<tr>
<td>Sunday and public Bank Holidays</td>
<td>10am until 3pm</td>
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<table>
<thead>
<tr>
<th>Dance Studio/ Sports Hall/ Gym</th>
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<tbody>
<tr>
<td>Monday to Friday</td>
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<table>
<thead>
<tr>
<th>Sacred Space/ Main Hall/ Lecture Theatre</th>
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<tr>
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</tbody>
</table>

Interested in making a booking or viewing our facilities?
If you would like to make a booking, or view our facilities, please email sportsfacilities@trinityacademyhalifax.org or call 01422 244890. A sample of our terms and conditions are included at the end of this document. Please note all clients are expected to sign a copy of these terms, and meet any payment conditions prior to using our facilities.
External Hire and Usage

Terms and Conditions

Facilities for hire

A number of our extensive facilities will be available to hire from December 2012 as part of our commitment to supporting the local community. This could include hire for a Christian event within our Sacred Space or Sports Facilities hire from a range of our different options. The spaces that we intend will be available include:

2. Grass Pitches – suitable for football or rugby hire.
3. Gym - suitable for zumba, martial arts, aerobics, yoga, pilates, trampolining etc.
4. Dance Studio – suitable for dance classes, with mirrored walls and air conditioning.
5. Sacred Space – suitable for various Christian events and any other meetings.
6. All Weather Pitch (AWP) – suitable for football and hockey (due to complete May 2013)
7. External Cricket Nets – with three lanes (due to complete May 2013)

Condition of Use

1. All persons making use of any of the Facilities are required to comply with the following conditions of use. Entry to the Sports Centre and use of any other academy facilities is granted on the basis that the following conditions shall be deemed to be incorporated into the contract of entry to the Centre or the academy, or for the use of any of its facilities.

2. Interpretation
   a. ‘The Centre’ shall mean and include all buildings, grounds or other facilities comprising the academy Sports Centre for Physical Recreation and Sport and any other building or space that is hired out for external use.
   b. ‘The Manager’ means the Manager of the Academy's Sports Centre and includes any employee of the academy exercising the functions of the Manager or stand-in Manager.
   c. ‘User’ means any person using any of the facilities of the Centre or academy whether as a participant or spectator and whether or not a charge has been paid for entry to the Centre or the use of the facilities.
   d. ‘The Hirer’ means the persons or organisation hiring any part of the Centre or academy and the use of any of the facilities.
   e. ‘Booked Period’ means the period or periods of any day reserved for the Hirer.
   f. ‘Club’ includes any group or organisation approved by the manager for booking of facilities of the Centre.
   g. ‘Period of Hire’ means the period during which Booked Periods have been reserved for the Hirer.
   h. ‘Academy’ shall mean Trinity Academy Halifax.

3. Any person using the Sports Centre or other academy facilities shall:
   a. Comply with all the reasonable instructions and requests of the Manager or other employee of the Centre
   b. Refrain from any conduct which is unseemly or unsporting or which might cause annoyance or danger to other users of the Centre.
   c. Pay to the Centre on demand the amount of any damage (except damage from fair wear and tear) to the Centre or the fixtures, fittings, apparatus, equipment, furniture or other contents thereof, by them or by any other person participating jointly with them in the use of the facilities premises or by any person under their control; the amount of such damage shall be certified by the Manager whose decision shall be final.
d. Consume refreshments in suitable areas which will not affect any internal facilities or playing surfaces.

e. While participating in activities, wear clothing appropriate to that activity as specified by the Manager. Approved sports shoes with non-marking soles - where appropriate. Users should not travel to the Centre in their playing shoes if at all possible and appropriate clothing for the facilities used is requested.

f. Indemnify the academy against all claims, demands, actions or proceedings in respect of the death of or injury of any person or damage to property belonging to any person arising out of the use by that person of the Centre otherwise than as a result of defective condition of the Centre or the equipment or the negligence of the academy, its agents, officers or servants.

g. Ensure that the part of the Centre used by that person and any equipment is left in a tidy and orderly condition by the end of the period of use.

h. Carry out and observe all instructions relating to the use of the Centre and conduct therein which may from time to time be published by notice on the premises or otherwise.

4. Any person using the Centre shall not: (unless expressly authorised by the Manager)

a. Bring any dangerous items in or out of the Centre.

b. Bring or Permit to remain in or on the Centre any dogs or other animals.

c. Sell or attempt to sell in the Centre to other users any goods, articles, or equipment of any kind.

d. Put up any notices or decorations (internal or external).

e. Take photographs at the Centre, or arrange for any filming, or televising of any activity therein without written approval from Trinity Academy.

f. Alter or interfere with any equipment or the fittings of the Centre or the structure thereof.

g. Smoke in any area of the Centre or surrounding grounds.

5. Admission

- The Manager reserves the right to refuse admission to the Centre to any person whether or not a fee has previously been paid in respect of entry and/or the use of the facilities of the Centre. The Manager also reserves the right to ask any person to leave the Centre at any time without refunding any fee paid for entry or for the use of any facilities.

6. Charges - The Academy and The Manager reserves the right to vary all charges and:

a. To vary or discontinue the availability of any or all of the facilities of the Centre.

b. To cancel bookings of any or all of the facilities of the Centre at any time.

c. To keep any monies deposited for hire of equipment if this equipment is returned in unsatisfactory condition. The Managers decision on this matter shall be final.

7. The Loss or Damage to Personal Property

a. The academy does not accept responsibility or liability for any damage to or loss of any property or articles or anything else placed or left in the Centre by the User.

8. Injury

- The academy shall not be liable for any personal injury and/or consequential loss, including fatal injury and consequential loss sustained by any User of the Centre; however such injury or loss is sustained, except where such injury or loss is directly caused by the negligence of the academy or its employees. Lack or inadequacy of supervision of the use of any equipment, amenity or facility of the Centre shall be deemed not to be negligence on the part of the academy or its employees unless such supervision has previously been expressly arranged with the Manager of the Centre.

9. Breach of Condition

- In the event of any breach of these conditions the User may be required by the Manager to leave the Centre and will forfeit the charge paid by such User for entry to or use of the Centre. Such action shall be without prejudice to any rights which the academy may have against such User by virtue of these.

10. Alterations of Conditions

- The academy reserves the right without prior notice at any time to alter or amend the whole of or any of the individual conditions.
Data Protection Act
We will only use your information for administration purposes, such as maintaining your Sports Centre membership and use of the facilities, communicating with you as a Sports Centre member and monitoring health and safety issues. We don't retain your data once you cease to be a Sports Centre member.

Facilities

Court Reservations and Equipment
The set up and take down of equipment associated with a booking will take place within that bookings 'letting' period. Any bookings not taken up by 10 minutes past the allotted start time may be re-allocated.

Hire of Equipment
Sports Centre members are able to hire equipment from Reception upon payment of the appropriate hire charge. In the case of damage or breakage to the equipment the hirer must pay the relevant replacement fee. The hirers Sports Centre booking or access to the facilities will be suspended until the appropriate fee has been paid.

No Shows and Late Cancellation
Sports Centre members who make bookings but fail to attend their reserved session will be subject to a charge unless 3 hours prior notice of cancellation is given.

Facility Maintenance
The Centre has a continuous programme of facility maintenance that normally occurs during academy holiday periods. Some of our activity areas may not be available for use during periods of maintenance. In exceptional circumstances this may be for a significant period of time but will be communicated accordingly if this is the case.

Mobile Telephones
Mobile Telephones are only allowed to be used for relevant use (calls and texts) especially in the Changing Areas. You may be asked to leave the facilities and suspension of any booking may follow if you use a mobile for incorrect reasons in and around the changing areas.

Facility Restrictions
The Centre hosts examinations as well as other non-timetabled events. During these periods some of the Centre's facilities may not be available for use. Communication will be sent out accordingly if the facility is restricted for access for whatever reason.

Children
Children are excluded at all times from the Centre unless participating or officiating in a scheduled competitive fixture involving a representative academy team or in a special booking that has been authorised in advance. Children are defined as being under 16 years of age.

Fire Evacuation Procedure
The fire alarm is a continuous bell and, if activated, all users are required to immediately leave the building via the nearest emergency exit. Users should then congregate at the designated fire assembly point, the tarmac multi use games area (MUGA) which is located to the West of the main building and is the area at the end of the car park with the surrounding fence.

Closing Time / Finished Sessions
Users are required to vacate the booking area as promptly as possible to give the full allocated time for the next booking. There are large enough open areas outside the Sports facilities and academy for collecting monies and organising future gatherings.

Payment
All Payment for any bookings must be paid for in advance of the booking commencing and can be made by cheque - payable to Trinity Academy Halifax, other payment methods can be accepted upon agreement with the Manager prior to any booking commencement.